

CMS MERIT Tips & Tricks Questions Summary

- **Can you remind me what the deadline for measure submission is?**
 - The deadline for 2024 submissions into [MERIT](#) is 8pm ET on Friday, May 10. Battelle will have staff available up to the 8pm ET deadline to help with troubleshooting issues. We advise you to start submitting your measure early, in case any issues arise. Once the deadline closes, submissions will no longer be accepted nor can submissions be changed.
- **Is there a prompt or an alert that will inform you to save information if you move to the next section with saving?**
 - The CMS MERIT system does not feature a prompt or alert to remind users to save their work. Therefore, it is crucial to remember to save your progress as you complete each section by clicking either the 'save' button at the top or the 'Save and Continue' button at the bottom. By clicking the 'Save and Continue' button, this action will not only save your current section but also advance you to the next one. Additionally, the system will notify you if you have overlooked a required question, assisting you in ensuring the completeness of your submission.

Measure Information

Please be aware that when copying and pasting you will add hidden formatting characters to the text. We highly recommend that you enter plain text (right click on the field and choose "paste as plain text").

Measure Title *
[View Definition](#)

Edit Format

↶ ↷ B I [List Icons]

[Text Input Field]

OR

Patient-Reported Data

Measure Performance

Importance

Background Information

Previous Measures

Data Sources

Steward +

Characteristics +

Similar Measures +

Attachments

Submitter Comments

Review & Submit

Briefly describe the rationale for the measure *
[View Definition](#)

Edit Format

↶ ↷ B I [List Icons]

[Text Input Field]

Save & Continue

- **Can you re-clarify that if I type my responses in Word and paste them into CMS MERIT, will the system retain my text formatting?**
 - Yes, CMS MERIT does support text formatting, however, it is best practice to paste your text and save. There are instances where hidden figures in your original text will appear as random symbols that would need to be removed manually before you close out your submission. To avoid this, you are able to copy and paste your original text as plain text by right clicking your mouse and clicking the 'paste as a plain text' button. This will make sure no hidden figures will be added.

The screenshot shows a web interface for 'Measure Information'. At the top right is a yellow 'Save' button. A red rectangular box highlights a warning message: 'Please be aware that when copying and pasting you will add hidden formatting characters to the text. We highly recommend that you enter plain text (right click on the field and choose "paste as plain text").' Below this is a text input field with a red asterisk next to the label 'Measure Title'. To the left of the field is a link 'View Definition'. Above the text field is a rich text editor toolbar with options for 'Edit' and 'Format', and icons for undo, redo, bold, italic, bulleted list, numbered list, decrease indent, increase indent, and link/unlink.

- **Is there a limit to the number of documents I can attach to my submission or a file size limit for attachments?**
 - Attachments are a helpful part of the MERIT submission. Attachments allow users to share tables, graphics or provide methodological documents such as a MIF or risk adjustment model details. There is no limit to the number of attachments you can add to your MERIT submission. There is a combined size limit of 25 MB for attachments uploaded all at once.
 - This means you can upload attachments as needed at one time up to 25MB. Once that threshold is met, you can upload another group of attachments up to the 25MB limit. CMS requests attachments to be submitted in 508-compliance. CMS will continue to accept attachments that are not 508 compliant but it is strongly preferred.