Call for Measure Testing Volunteers   
Web Posting Template

***PURPOSE:*** *This is a CMS-approved, 508 compliant template. Use of this template is* ***optional*** *for CMS-contracted measure developers. This form allows a measure developer/steward to submit a request to post measure testing opportunities on the Measures Management System Hub.*

*If you choose to use this form, please use the CMS-approved template language and format to ensure your post contains all necessary information and is consistent with other posts. Instructions and placeholders appear in italics.*

***ACCESSIBILITY****: All CMS measure contract deliverables and postings to the MMS Hub must meet accessibility standards as mandated in Section 508 of the Rehabilitation Act of 1973. This template is 508 compliant. Any change could negatively impact 508 compliance and result in delays in the CMS review process. For guidance about 508 compliance, view CMS’s* [*Creating Accessible Products*](https://www.cms.gov/research-statistics-data-systems/section-508/public/creating-accessible-products)*[[1]](#footnote-2)*External link icon*.****SUBMISSION INSTRUCTIONS:***

* *Send submissions to the* [*Measures Management System (MMS) Support*](mailto:MMSSupport@battelle.org)External link icon *inbox for posting to the CMS MMS Hub.*
* *Time frame*
  + *Allow* ***at least 5 business days*** *for processing your post. The Measures Manager may post prior to this time frame.*
  + *If you need your post published on a specific date, note this in your email and we (the Measures Manager) will work to accomplish by this date/time.*
* *Measure developers should submit the Call for Measure Testing Volunteers in* ***Microsoft Word format****.*

***NOTE TO NON-CMS-CONTRACTED MEASURE DEVELOPERS OR NON-MEASURE DEVELOPERS****: You may edit the Project Overview language to reflect that your organization does not have a measure development contract; however, you must make it clear that your organization is conducting the call for measure testing volunteers, not CMS.*

***PLEASE DELETE THIS INTRODUCTORY SECTION (TEXT ABOVE THE LINE) BEFORE SUBMISSION. CMS-CONTRACTED MEASURE DEVELOPERS MUST USE THE MOST CURRENT PUBLISHED VERSION OF ALL TEMPLATES AND SHOULD CHECK THE*** [***CMS MMS HUB***](https://mmshub.cms.gov/)External link icon ***FOR UPDATES BEFORE SUBMISSION.***

**Project Title:** ***List the project title as it should appear on the web posting.*Dates:**The call for measure testing opportunity period opens on ***date*** and closes on ***date***.

Testing begins on ***date*** and closes on ***date***.  
  
**Project Overview:**The Centers for Medicare & Medicaid Services (CMS) contracted with *measure developer name* to develop *measure (set) name or description*. The *contract* name is *insert name*. The *contract* number is *project number*. As part of it measure development process, *measure developer’s name* requests interested parties to volunteer to test their measure(s). *Please provide a one- or two- sentence description of the purpose/objective of your measure.*   
  
**Type of Feedback Requested:***Please provide as many details as possible regarding the different types of testing, e.g., feasibility of data elements, thoughts from persons and families, reliability, and validity testing, for which you are requesting feedback.*

**Primary Contact and Information**:  
  
*Please provide the name and email of person to contact to volunteer or obtain more information.*

1. Centers for Medicare & Medicaid Services. (n.d.). *Creating accessible products*. Retrieved April 5, 2022, from <https://www.cms.gov/research-statistics-data-systems/section-508/public/creating-accessible-products> [↑](#footnote-ref-2)